

# NVQ for Asbestos Removal Supervisors

## How to gain an NVQ



Have you got supervisors who need to gain NVQs and CSCS Cards? Talk to ARCA, as the team can manage the whole process for you, from pro-actively arranging assessments on-site, to supporting CSCS card applications.

Through ARCA asbestos removal supervisors just need to undertake one qualification, not two, to gain a Level 3

NVQ Diploma in Supervising Licensed Asbestos Removal (Construction).

This qualification has been developed specifically by ARCA for asbestos removal supervisors with experience working in the role to gain recognition of competence, following consultation with industry.

**Need an NVQ – ARCA is here to help.**



**My operatives and supervisors need NVQs and CSCS Cards  
What is the quickest and easiest way?**

**Talk to ARCA**

**ARCA can solve your NVQ problem**

**ARCA will identify the best NVQ  
assessment route for each individual**

**CITB funding could cover most  
or all NVQ costs**

**ARCA can help complete an  
application for CITB funding\***

**Let ARCA take the strain, and guide candidates  
through the assessment process**

**ARCA will manage sites and assessments  
so operatives and supervisors can gain  
NVQs in a timely manner**

**Now need a CSCS card - just need to pass a CITB  
HS&E touch screen test**

**ARCA will streamline  
CSCS card applications**

## **It is that simple**

**Let ARCA do the leg work for you  
Get your operatives and supervisors qualified with ARCA**

*\*For employers registered with the CITB with regard to the CITB Levy*

## Level 3 NVQ Diploma for Asbestos Removal Supervisors

Following an induction, an ARCA assessor will be pro-active in arranging assessments on-site, to observe, discuss and record the candidates' knowledge and understanding of their role, therefore gathering evidence of competency. The assessor is also there to encourage and guide the candidate through the process.

Experienced supervisors can generally achieve this NVQ within three on-site assessment days, covering nine units, seven mandatory and two optional units chosen by the candidate. The number of assessment days will depend on the skills of, and preparation by, the candidate.

An ARCA assessor will assess the candidate in the workplace and collate a folder of evidence. If the candidate does not meet all elements during an assessment, the assessor may recommend further training, which ARCA can help arrange with the employer.

Once the ARCA assessor is satisfied that the candidate's evidence folder meets the NVQ standard, it will then be verified, and following successful completion an NVQ certificate will be issued to the successful supervisor.

On successful completion ARCA can streamline the supervisor's application for a Gold CSCS Card. All the supervisor needs to do is pass a CITB HS&E (specialist-supervisory) touch screen test.

### Content

This RSPH Level 3 NVQ Diploma consists of a total of nine units; seven mandatory and two additional units chosen by the candidate; each containing practical and theoretical criteria.

### Mandatory Units

- Unit F/616/9657 Installing and removing licensed asbestos enclosure or containment areas in the workplace
- Unit J/616/9658 Removing licensed asbestos in the workplace
- Unit F/616/9660 Confirming the occupational method of work in the workplace
- Unit J/616/9661 Confirming work activities and resources for an occupational work area in the workplace
- Unit L/617/7289 Co-ordinating and organising work operations in the workplace
- Unit Y/616/9664 Developing and maintaining professional working relationships in the workplace
- Unit F/617/7290 Implementing and maintaining health, safety, environmental and welfare practices in the workplace

### Additional Units (candidate to choose two from list below)

- Unit L/616/9659 Repairing or encapsulating asbestos containing materials in the workplace
- Unit J/617/7288 Confirming work meets contractual, industry and manufacturer's standards in the workplace
- Unit J/617/7291 Monitoring progress of work against schedules in the workplace

**NOTE:** If you hold a Level 2 NVQ, gained within 5 years from the date of registration onto an RSPH Level 3 NVQ, you may be able to have two units within the Level 3 NVQ recognised as prior learning. Talk to ARCA.

### Process

ARCA can manage the NVQ process and streamline a CSCS card application

1. Apply for a temporary red trained CSCS card (if required) via ARCA, with the supervisor needing to pass a CITB HS&E (specialist-supervisory) touch screen test.
2. ARCA will register the supervisor onto the Level 3 NVQ Diploma.
3. ARCA assessor will pro-actively arrange practical assessments on-site with the candidate and employer
4. When the ARCA assessor is satisfied with the supervisor's folder of evidence (covering all nine units), it will then all be verified.
5. A successful supervisor will receive an NVQ certificate, and then ARCA can streamline the supervisor's application for a gold skilled worker CSCS card - the supervisor needs a valid CITB HS&E (specialist-supervisory) touch screen test.

## Fees

Fees are based on a supervisor having sufficient knowledge and experience to complete the assessment within THREE assessment days. Additional assessment days will attract additional fees.

	ARCA Members		Non ARCA Members	
	<i>Assessment*</i>	<i>Registration*</i>	<i>Assessment*</i>	<i>Registration*</i>
Based on THREE assessment days	£1,950.00 (per candidate)	£88.50	£2,225.00 (per candidate)	£88.50
Additional assessment days per candidate	£440.00		£490.00	

+ Assessment fees are ex VAT. \* VAT Exemption on the registration fee. Employers that are registered with the CITB for levy purposes can claim grants from the CITB and may be eligible for up to £600.00 per operative. Information is available at [www.citb.co.uk](http://www.citb.co.uk)

**ARCA is here to help supervisors get qualified**  
**Take the first step and talk to ARCA ... call 01283 505777**

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